

Ss. Peter & Paul Catholic Congregation – Finance Council Meeting Minutes
September 19, 2023: 5:30pm-6:30pm, Parish Office
Submitted by Mike Delaney

Present: Fr. Jose' Lopez, Will Casey, Seth Kabot, Dan Miller, Mike Delaney, Don Patz, Margo Thorsen, and Ivette Hinestroza

1. Opening Prayer
2. Approval of minutes from last meeting –
 - a. May 2023: Dan moved to approve, Seth 2nd, vote unanimously yes.
 - b. July 2023: Dan moved to approve, Seth 2nd, vote unanimously yes.
3. Review of monthly financials – July/August 2023: Dan moved to approve, Seth 2nd, vote unanimously yes.
4. Review and Approval of Annual Budget: Mike moved to approve, Dan 2nd, vote unanimously yes.
5. Review and Approval of Employee Compensation: discussion; agreed to apply the recommendation from the Diocese. Will moved to approve, Seth 2nd, vote unanimously yes.
6. Building & grounds update
 - a. Church Sound System – update Fr. Jose: installation begins on October 16. (We're investigating installing a hearing aid sound loop system; cost ~\$1-2K.)
 - b. Door Security System – installed in August. Works well! Has a smart phone app.
 - c. New Doors in Church – will be installed soon; Ivette is overseeing it.
 - d. Adoration Chapel – Angel window is being moved from old location to current chapel. A parish family is picking up the cost.
 - e. Capital Budget Review – Ivette has done a great job with this 5 year planner.
 - f. Safety Issues – two incidents discussed; a Kia of an adorer was broken into. We are looking into more lighting and more cameras near the Adoration Chapel entrance.
7. Parish news – Fr. Jose
 - a. Update from Margo/Fr. Jose
 - i. Payroll outsourcing: getting information and help from Diocesan HR.
 - ii. Additional assistance from the Diocesan HR for parish administration.
 - b. New parish members/families: Setting-up tracking of new members in formalized process (Ivette and Dcn. Chuck's wife, Eileen)
 - c. Other News/Updates: 3rd sister arrived 9/19 to be of help in the parish.
 - d. Mission and Vision Statement follow-up
 - i. Ideas for greater participation in weekly/monthly giving
 - More frequent communication with the parishioners?
 - ii. Joint meeting with Parish Council to discuss spiritual goals and financing needs for these goals.
8. Other items or new business: Dcn. Chuck has been very helpful in serving families and Fr. Jose'.
9. Closing Prayer
10. Next meeting: October 10, 2023 joint with the Parish Council.